

Constitution of Kennington Overseas Aid

1. Name

The name of the organisation shall be Kennington Overseas Aid, hereinafter known as KOA.

2. The Aims of the Organisation

The aims of KOA shall be:

- to raise funds for established UK registered overseas aid Charities.
- to foster community spirit and the culture of charitable giving within Kennington.

3. Powers

In order to achieve its aims, KOA may:

- Raise money
- Open bank accounts
- Take out insurance
- Organise activities and events
- Do anything that is lawful which will help it to fulfil its aims

4. Membership

4.1 KOA has no formal membership. Anyone resident in or with connexions to Kennington, Oxfordshire, and who supports KOA's aims is welcome to attend meetings and take part in KOA activities. For the purpose of this constitution, 'members' and 'membership' will refer to these supporters.

4.2 Every member over the age of 18 will have one vote, and may vote in person or by proxy.

4.3 Hereinafter, 'notice' will mean advertising within Kennington, with written notice given to members who have requested to be put on a distribution list.

5. Management

5.1 KOA will be administered by a Committee of not less than 5 members elected at the Annual General Meeting.

5.2 The Officers of the Committee shall be the Chairperson, the Secretary, the Treasurer and one or more Vice-Chairpersons.

5.3 Committee decisions will be made by a majority of Committee Members present and voting. In the case of a tie, the Chairperson will have the casting vote.

5.4 The Committee may appoint not more than five co-opted members.

5.5 The Committee will meet at least once a year.

5.6 At least four members of the Committee must be present for a Committee Meeting to take place.

5.7 No member of the Committee shall receive any payment (other than reimbursement of out-of-pocket expenses).

6. Finances

6.1 The funds of KOA will be paid into an account in the name of Kennington Overseas Aid operated

by the Committee. All cheques must be signed by at least two members of the Committee.

6.2 The funds belonging to KOA shall be used only to further the aims of KOA.

7. Annual General Meeting (AGM)

7.1 There shall be an AGM to be held within 10 weeks of the end of the financial year.

7.2 The AGM will be advertised 14 days before the meeting. Members on the circulation list will be given at least one week's written notice.

7.3 The Committee will present the report and accounts of the preceding year at the Annual General Meeting, and will present a cheque to a representative of the Charity for which funds have been raised, for the proceeds of the year's fund-raising which have not already been paid to them.

7.4 Nominations for election to the Committee may be made prior to or at the AGM.

8. Special General Meeting

The Committee may call a Special Meeting of KOA at any time, with 14 days notice given to all members.

9. Quorum

The quorum for any general meeting will be twenty members or one tenth of the size of the distribution list at the time of the meeting, whichever is the less.

10. Alterations to the Constitution

Alterations to the Constitution of KOA can only be made after 14 days notice of a proposal has been given, with notification of the date, time and place of the meeting at which the proposed amendment will be discussed and voted on. Alterations to the constitution will require approval of two thirds of members present and voting at the meeting.

11. Winding Up

KOA can be wound up at a Special General Meeting called for that purpose. At least 14 days notice must be given of the meeting. The decision to wind up will require the approval of two thirds of members present and voting at the meeting.

Surplus funds of KOA if it is dissolved will be donated to one or more established UK registered overseas aid Charities following approval by two thirds of members present and voting at the meeting.

12. Constitution Adopted

This constitution was adopted by the members of KOA at a meeting held on 18th November 2010

Signed by officers for financial year 2009-10:

Brenda Groth	Chairperson
Halcyon Leonard	Vice-Chair
Rebecca Allison	Secretary
Clive Rodgers	Treasurer